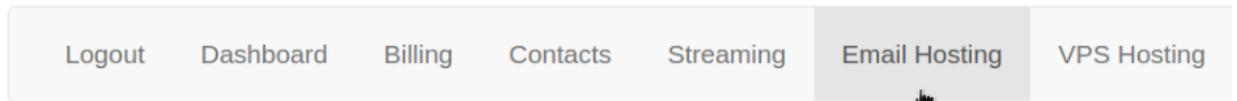# Email
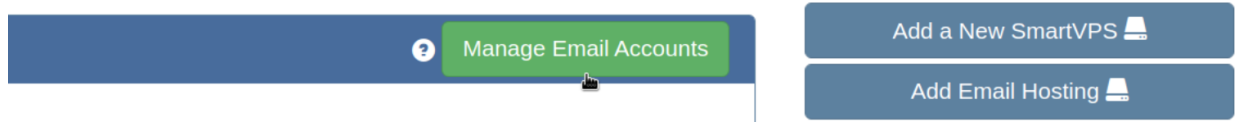# How do I create new email accounts?

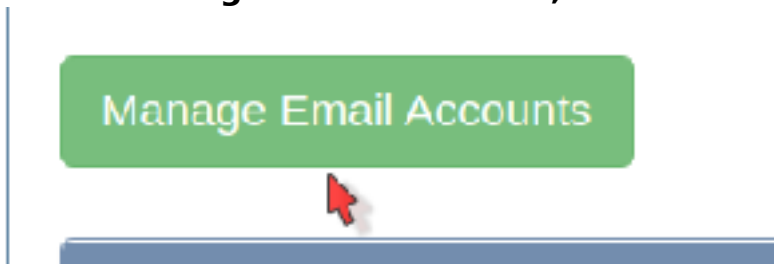Once you have **set up an email server...**

- Log in to the **Dashboard** at dashboard.brownrice.com> click on **Email Hosting.**

- Then click on **Manage Email Accounts**, making sure to select the domain you are working with (if you have multiple email domains).

- Click on **Manage Email Accounts,** this time on the lower right side.

- This will open a new window from which you will select **New Email Account.**

Email

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e-mail
account
administration

brownrice.com

Main Menu
Email Accounts ($1 per month)
Forwards (Free)
Mail Robots (Free)
Mailing Lists (Free)

New Email Account
New Forward
New Mail Robot
New Mailing List

Refresh Menu
Log Out

Quick Links

[_____]@brownrice.com

[Modify] [Delete]

- Enter the new email account information and then click on ADD.
- **Done!**

Once you have created the new email account, then you can set it up inthe email program of your choice (like Outlook, Thunderbird, etc.) to receive email on your computer. Click here for full instructions for each email program.

Unique solution ID: #1072
Author: Brownrice Internet
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